



Acting for Sustainability and Resilience

**IEEE
IGARSS
2024**

July 7-12
**ATHENS
GREECE**

International Geoscience and
Remote Sensing Symposium

SAVE THE DATE



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FORTH
FOUNDATION FOR RESEARCH AND TECHNOLOGY-HELLAS

www.2024.ieeeigarss.org

SPONSORSHIP & EXHIBITION OPPORTUNITIES

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This document presents the range of sponsorship & exhibition opportunities associated with IGARSS 2024. For ease of reference, the information in this document is organized in the following sections:

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Invitation to IGARSS 2024



On behalf of the IGARSS 2024 Organizing Committee we are delighted to invite you to Athens, Greece, for the **44th annual "International Geoscience and Remote Sensing Symposium - IGARSS 2024"** of the IEEE Geoscience and Remote Sensing Society, the world's largest technical professional organization.

The Conference, which for the first time in history will be hosted in Greece, will take place on the 7th until 12th of July 2024, at the Megaron Athens International Conference Center.

It is the leading meeting of more than 2.500 esteemed scientists and professionals in the Remote Sensing field worldwide. It distinctively contributes to the exchange of views, sharing of experiences and the training of younger scientists, opening new perspectives for research development and investments in the sector.

Under this year's theme "**Acting for Sustainability and Resilience**", we anticipate to stimulate enlightening debates for opening science and innovation, towards the creation of innovative solutions for the benefit of societies.

The Scientific Program of this IGARSS, emphasizes on sustainable development in accordance with the goals of the United Nations 2030 Agenda, including scientific publications, lectures, presentations and intriguing forums, specializing in Remote Sensing. Delegates will have the opportunity to get involved with the latest scientific achievements of the Greek centers of research, education and business development. Scientists, representatives of the industrial sector and start-up companies, as well as students from all over the world are invited to delve into the latest research and technological advancements in the field of space and its applications.

IGARSS 2024 will be hosted by the National Observatory of Athens - Operational Unit "BEYOND Centre of Earth Observation Research and Satellite Remote Sensing" of Institute for Astronomy, Astrophysics, Space Applications and Remote Sensing, with the support of the National Technical University of Athens and the Foundation for Research and Technology – Hellas.

Athens, one of the world's oldest cities, the birthplace of democracy, arts, science and philosophy of western civilization is waiting for you, for an exciting journey through time. Under the shadow of Parthenon, Athens reflects its enlightening history and culture combined with the perfect Mediterranean climate and the legendary Greek sunlight. An exciting mix of glorious culture with an astonishing natural urban beauty will keep you mesmerized.

"Enlightened science reflected from the Acropolis of Athens" is our motivation and we look forward to welcoming you all, for a memorable IGARSS 2024, where we will join forces to develop resilient solutions ensuring a sustainable and inclusive future for all in a world of continuous and overlapping disruption.

Dr. Charalampos Kontoes

Operational Unit "BEYOND Centre of Earth Observation Research and Satellite Remote Sensing"
National Observatory of Athens (NOA)
Institute for Astronomy, Astrophysics, Space Applications and Remote Sensing (IAASARS)
General Chair

Vito Pascazio

Università degli Studi di Napoli "Parthenope"
General Chair



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About the Hosts & IGARSS 2024



Geoscience and Remote Sensing Society (GRSS) is a technical Society of the Institute of Electrical and Electronics Engineers (IEEE).

A community of researchers and practitioners collaborating and designing tools to understand our interaction with Earth's ecosystems, to monitor its environments, oceans and ice caps, and to characterize potential risks.

GRSS fosters engagement of its members for the benefit of society through science, engineering, applications, and education as related to the development of the field of geoscience and remote sensing.

Learn more about the IEEE Geoscience and Remote Sensing Society.



IEEE is the world's largest technical professional organization dedicated to advancing technology for the benefit of humanity. IEEE and its members inspire a global community through its highly cited publications, conferences, technology standards, and professional and educational activities.

Mission statement

IEEE's core purpose is to foster technological innovation and excellence for the benefit of humanity.

Vision statement

IEEE will be essential to the global technical community and to technical professionals everywhere, and be universally recognized for the contributions of technology and of technical professionals in improving global conditions.

About IGARSS 2024

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Local Organizing Team



Charalampos Kontoes
General Chair
Research Director, NOA/IAASARS



Vito Pascazio
General Chair
Full Professor of Telecommunications Università degli Studi di Napoli "Parthenope"



Konstantinos Karantzas
Technical Programme Chair
Associate Professor, NTUA



Iphigenia Keramitsoglou
TPC Co-chair
Research Director, NOA/IAASARS



Prof. Michael G. Sideris
TPC Co-chair
University of Calgary, Canada



Nektarios Chrysoulakis
Finance Chair
Director of Research, FORTH



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Local Arrangement Chair
Associate Researcher - Institute for Astronomy, Astrophysics, Space Applications and Remote Sensing (IAASARS), National Observatory of Athens, Greece



Vassilia (Lia) Karathanassi
Local Arrangement Chair
Laboratory of Remote Sensing, School of Rural and Surveying Engineering, National Technical University of Athens



Giampaolo Ferraioli
Publication and Tie Forum Chair
Dipartimento di Scienze e Tecnologie, Università di Napoli Parthenope - Department of Science and Technologies, University of Naples Parthenope



Panagiotis Tsakalides
Publicity Chair
Rector of University of Crete - Professor at the Department of Computer Science, Greece



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Vassilis Amiridis
Sponsorship Chair
Research Director, IAASARS, National Observatory of Athens

Local Organizing Team



Dr Markos Trichas
Industry Liaison
Airbus UK



Barbara Ryan
Governmental Liaison Regional
Executive Director at World Geospatial Industry Council (WGIC)



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Prof. of Remote Sensing and
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Dr. Maria Vakalopoulou
Tutorial Chair
Assistant Professor, Centrale Supélec,
University Paris-Saclay,
Paris, France



Date & Place

Conference Dates	Sunday 07 – Friday 12 July 2024
Website	www.2024.ieeeigarss.org
Venue	The Megaron Athens International Conference Centre (MAICC) www.maicc.gr

The Megaron Athens International Conference Centre (MAICC), is one of the finest conference venues in Europe. Located in the city center (Vass. Sofias & Kokkali str), offers a stunning environment, exceptional aesthetics and cutting-edge technology. The Megaron has ample choice of hall size and style for plenary and parallel sessions. It also has dedicated exhibition space and multileveled sweeping foyer areas.



Language

English is the official language of the Conference.



Professional Congress Organizer



CONVIN S.A.

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Sponsorship & Exhibition Management

CONVIN S.A

e-mail: igarss2024sponsorship@convin.gr

About the Host City - Athens

A bustling and cosmopolitan metropolis, Athens is the center of the economic, financial, industrial, political and cultural life in Greece. Located at the crossroads of three continents, the capital of Greece with an overall population of close to 5 million people has often been the melting pot of many cultures.

Characterized by the spirit of hospitality, the host city embraces every guest with a warm welcome. Athens is an ideal Conference destination, combining state-of-the-art infrastructures, excellent Conference facilities and easy access from all over the world with world-class cultural attractions, modern amenities and diverse entertainment.

10 "hot" features of Athens

<h1>1</h1> <p>Athens International Airport (AIA) "Eleftherios Venizelos", is one of the fastest-growing airports globally.</p>	<h1>2</h1> <p>Best Value: A privileged geographical location at the crossroads of three continents offers easy and affordable access.</p>	<h1>3</h1> <p>Meeting Facilities: Athens boasts a variety of state-of-the-art meeting venues, conference hotels and unique social event venues which can be tailored to every need.</p>	<h1>4</h1> <p>Transportation: State-of-the-art transport network including metro, bus, tram, train, trolleybus, taxis and expansive highways.</p>	<h1>5</h1> <p>Accommodation: More than 30.000 rooms at approximately 650 hotels in a constantly developing sector.</p>
<h1>6</h1> <p>Know How: One of the top 24 most popular meeting destinations worldwide, according to ICCA (International Congress and Convention Association) rankings.</p>	<h1>7</h1> <p>A City to Thrill: Lively nightlife, world-famous Mediterranean cuisine, make up Athens a unique entertainment scene. Its contemporary urban vibe caters to every segment of the tourism market. From landmark venues to indie hubs, Athens guarantees authentic nightlife experiences.</p>	<h1>8</h1> <p>Culture Shots: World-famous museums and UNESCO sights go hand-in-hand offering a vibrant contemporary urban experience.</p>	<h1>9</h1> <p>A Sunny Disposition: With an average daylight of 8-9 hours, famous mild climate and incredible blue skies, Athens will entice you with its atmosphere.</p>	<h1>10</h1> <p>Athens Riviera: Get away from the bustling city center to the glorious Athens Riviera in under 30 minutes.</p>

The Latest History of IGARSS Conferences



Year	Location	Date	Previous Attendance
2023	Pasadena, California, USA	16 – 21 July	2800
2022	Hybrid - Kuala Lumpur, Malaysia	17 -22 July	2730
2021	Virtual - Brussel, Belgium, The Netherlands	12 – 16 July	2948
2020	Virtual – Waikoloa, Hawaii USA	Sept 26 – 2 Oct	3127
2019	Yokohama, Japan	July 28 – 2 Aug	2730
2018	Valencia, Spain	22 – 27 July	2355
2017	Fort Worth, Texas USA	23 – 28 July	1607
2016	Beijing, China	10 – 15 July	1857
2015	Milan, Italy	26 – 31 July	2132
2014	Quebec City, Canada	13 – 18 July	1703
2013	Melbourne, Australia	21 – 26 July	1383
2012	Munich, Germany	22 – 27 July	2582



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Growth and Success

Help ensure the future growth and success of your career and organization by attending the leading conference on research integrity which ensure to be one step ahead of the changes that occur in how research is being conducted worldwide. Take some time to break away from the daily routine and surround yourself with researchers of various of fields, companies and organizations that will have you thinking outside the box. Immediately put to use all of the fresh ideas and strategies you've learned — and positively affect your bottom line.



Educational Opportunities

Immerse yourself in 5 unique days of IGARSS and don't forget to take part in the Tutorials occurring in the first day of the Conference. Chosen for their contribution to the research field, insight and ability to connect with the audience, our speakers will broaden your horizons and provide you with the latest trends and knowledge that you can use in your day-to-day operations.

The International Geoscience and Remote Sensing Symposium offers a unique opportunity for all stakeholders with an interest in fostering research integrity.



Attend, Network, Engage

There is no better place than the IGARSS to network with a majority of attendees from all around the world. Nowhere else can you connect with such a diverse audience of research professionals in such an enjoyable way. Engage with the other attendees at our welcome reception, lunches, networking events and coffee breaks, while admiring the luxurious Conference venue "Megaron - The Athens Concert Hall". Do not forget your business cards!



Real Value. Measurable ROI - Improve Your Team

Engage in discussions on real-life project performance. By keeping the conference focused, we bring together greater opportunities and keep your conference learning experience dedicated only to the issues that matter most. Share your newfound knowledge with your co-workers, management team and recruits, and watch your company soar!



Fill Yourself with Memories

Being in Athens and walking around the city is like visiting an open-air museum, with some of the most impressive ancient monuments appearing at every turn. "The Acropolis", "The Temple of Olympian Zeus", "The Panathenaic Stadium", "The Herod Atticus Odeon", "The Academy of Athens" and so on. So don't forget your comfy pair of shoes and let's set out to discover all those must-see Athens landmarks – and when you get hungry there will be countless ways to enjoy the famous Greek cuisine at restaurants or at waterfront traditional tavernas serving just-out-of-the-net seafood.



Indulge Yourself

After tolerating while within a pandemic, the necessary social distancing, the lockdowns and the long-lasting travel restrictions, here is the time to get together again. Hence, feel free to recommence travelling and consider combining your professional activities during the pleasant summer season with leisure by either offering yourself some time to relax while swimming into the deep blue sea or by exploring some out of the numerous Greek cultural heritage sites.

Sponsorship Opportunities for Major Sponsors



Main Benefits	Platinum 2 available	Gold 3 available	Silver unlimited	Bronze unlimited
	15.000 €	10.000 €	7.500 €	5.000 €
Company Logo on the conference website with hyperlink to company's home page (under relevant category)	✓	✓	✓	✓
Company Logo & Acknowledgment in the final program (under relevant category)	✓	✓	✓	✓
Insert in conference bag- Sponsor's insertion will be placed to conference bag, distributed to all participants	✓	✓	✓	✓
Logo on sponsors' recognition banner at the registration area (under relevant category)	✓	✓	✓	✓
Visibility in Conference Proceedings	✓	✓	✓	✓
Company logo displayed at the beginning/end of sessions	✓	✓	✓	✓
Advertisement in the final program	2 full pages	1 full page	1 full page	1 full page
Exhibition Area including a standard Schell Scheme Booth	27sqm	18sqm	9sqm	-
Complimentary Exhibitor Registration	3	2	1	-
Complimentary Full Delegate Registrations	3	2	1	-
Logo on the conference e-newsletters (under relevant category)	✓	✓	-	-
A dedicated page on IGARSS conference website under Sponsors & Exhibition's page (Including sponsor's company info, contact details, symposium topic, promotional banner provided by the sponsor and a video provided by the sponsor)	✓	✓	-	-
Social Media Post	✓	-	-	-
Post-conference Email blast to attendees (subject to attendee consent)	✓	-	-	-

* VAT is not included in the Sponsorship amounts and will be added only if applicable.



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Selection of Sponsorship Opportunities $\geq 5.000\text{€}$ will result in acknowledgment of the Sponsor, in the corresponding amount category (i.e., Silver/ Gold etc.). This is not extended to include the benefits of major sponsorship packages.

All other Sponsors will be acknowledged as Supporters &/or Exhibitors in the Final Conference E-Program & the Conference Website

Technical Services

Sponsorship Opportunities	Cost	Entitlements
Mobile App Exclusive Sponsorship	5.500€	<ul style="list-style-type: none"> › The mobile app provides a complete and interactive overview of the Conference, including the scientific Program & social interaction. It provides delegates with the possibility to create a personalized Program and communicate with other delegates (through messages or video calls) › Company logo & acknowledgement in the homepage of the mobile app
Promotional Mail Blast Up to 5 unique	1.500€	<ul style="list-style-type: none"> › The Sponsor shall provide the promotional mail blast ready for sending in .jpg and .html format. and will be given the opportunity to decide about the time of mail blast release (pre or post conference) › Mail Blast will be sent by the organizers to registered participants (subject to attendee consent)
Social Media Unlimited	1.000€	Post 1 sponsor content in: LinkedIn • Facebook • Instagram • Twitter and link to Sponsors website
Charging Station Up to 2 stations	3.500€	<ul style="list-style-type: none"> › A special construction with different recharge plugs for devices will be placed in the area. › Sponsor's logo visible in the device charger area for the whole duration of the Conference.
Self-Check in / Internet Area Exclusive Sponsorship	5.000€	Sponsor's logo in the self-check-in & internet area for the whole duration of the Conference.
Speakers' Preparation Area Exclusive Sponsorship	5.000€	<ul style="list-style-type: none"> › Sponsor's banner / branding in the Speakers' Preparation Area for the whole duration of the Conference. › Sponsor's logo on PC/laptop screens.
Poster Area Exclusive Sponsorship	7.000€	Sponsor's banner / branding in the Poster Area for the whole duration of the Conference.
Wi-Fi Exclusive Sponsorship	8.000€	<ul style="list-style-type: none"> › Sponsor's logo at the venue signage (min. 5 signs) with special acknowledgement for Wi-Fi provision. › Acknowledgement in final Conference Program and on Conference APP. › To access Conference Wi-Fi network, guests will type a password (customized by the Sponsor).

Conference Material

Estimated quantity 2500 pieces
In-kind sponsorship could be an option, subject to approval

Sponsorship Opportunities	Cost	Entitlements
Conference Bag Exclusive Sponsorship	10.000€	<ul style="list-style-type: none"> › Sponsor's logo & Conference logo printed on the conference bag, distributed to all delegates. › 2 free bag inserts
Lanyards Exclusive Sponsorship	7.500€	Sponsor's logo & Conference logo printed on the lanyards which will be given (along with badge) to all delegates.
Notebooks Exclusive Sponsorship	4.000€	Sponsor's logo & Conference logo printed on notepads (inserted in each Conference bag).
Water bottles Exclusive Sponsorship	4.500€	Sponsor's logo & Conference logo printed on metal water bottles (given to all delegates).
Pens Exclusive Sponsorship	2.500€	Sponsor's logo & Conference logo printed on pens (inserted in each Conference bag).

Education Support / Program

Sponsorship Opportunities	Cost	Entitlements
Industry Workshop Up to 3 available	9.500€	<ul style="list-style-type: none"> › Produce and deliver a 1.5-hour workshop at the conference. Services Included: › Provision of a meeting room equipped with projector, screen, laptop, microphones › Company name & logo on session signage. › Company name and logo in the Conference Program Session subject to conference organizing committee's approval.
Student Support Unlimited	2.500€ For 5 student registration	<ul style="list-style-type: none"> › Given the opportunity to invest in the future (in future customers or employees). › Invest in our students by helping them to attend IGARSS 2024 and waiving their registration fee. 5 /10/15 Student Registration
	4.000€ For 10 student registration	
	6.000€ For 15 student registration	

Social Opportunities

Sponsorship Opportunities	Cost	Entitlements
Welcome Cocktail /Reception Exclusive Sponsorship	15.000€	<ul style="list-style-type: none"> › Sponsor's logo displayed in various high visibility foyer locations where Welcome Cocktail will be served. › Catering Staff uniforms will be decorated with a colorful badge of the Sponsor's logo › Opportunity to provide free standing banners to be positioned at the Welcome Reception during the reception. › 2 full registrations
Coffee Breaks Up to 10 (2 per day) 5 days: 7-12 July	6.000€ Per coffee break	<ul style="list-style-type: none"> › Sponsor's logo displayed in various high visibility foyer locations where coffee will be served. › Opportunity to provide free standing banners to be positioned during the coffee break.
Tutorial Day Sponsor Exclusive Sponsorship	5.500€	<ul style="list-style-type: none"> › Sponsor's logo displayed in the Tutorial Day signage › Sponsor's logo displayed on tables where both coffee and lunch will be served. › Opportunity to provide free standing banners to be positioned during the coffee break.
Conference Dinner – Awards Banquet - 11th July Exclusive Sponsorship	17.000€	<ul style="list-style-type: none"> › Sponsor's logo displayed: on the front & rear bus windows. › Sponsor's logo displayed on the sign of Dinner Tables. › Opportunity for a free-standing banner at the entrance of the Dinner Venue › 5 conference dinner invitations › Provision of the introductory remarks at the banquet.

Advertisement / Other branding options

Sponsorship Opportunities	Cost	Entitlements
Conference Bag Insert Unlimited	1.500€	<ul style="list-style-type: none"> Sponsor's promotional material will be inserted in Conference Bag Estimated quantity 2500 pieces
Lounge Area up to 2 areas	3.500€	Sponsor's logo on the lounges/ relaxing areas of the Conference venue. These areas provide a unique opportunity to present your company brand while providing a valuable enhancement to the attendee experience.
Internal Adv Page 2 spread- up to 3 available Full page- unlimited Half page- unlimited	3.500€	2 pages spread adv in the final Program
	2.000€	Full page adv in the final Program
	1.200€	1/2 (Half) page adv in the final Program
Water Station Exclusive Sponsorship	6.000€	Sponsor's logo visible in the water station area for the whole duration of the Conference.
Selfie Corner Exclusive Sponsorship	5.000€	Sponsor's logo visible in the selfie corner area for the whole duration of the Conference.
Floor Stickers (Mouses Foyer) Exclusive Sponsorship	6.000 €	Sponsor's logo & Conference logo displayed on the floor in a high traffic area of the venue, to mark the path from the specified level entrance to the floor's meeting room/areas.

CSR Activities

Sponsorship Opportunities	Cost	Entitlements
Environmental Social Governance (ESG) Partner Up to 2	Upon Request	<p>Opportunity to connect your brand with an ESG Initiative:</p> <ul style="list-style-type: none"> Logo on the 'Sponsors' page as an ESG Initiative Sponsor Link to the sponsor website
CSR / Sustainability Partner up to 2	Upon Request	If you want to connect your name/ brand with a CSR activity, please contact igarss2024-sponsorship@convin.gr to discuss all possible ways and options!

Exhibition Options	Cost	Entitlements
9 sqm* Space Only Area	3.600€	<p>Provision of:</p> <ul style="list-style-type: none"> › 9sqm [3m (l) x 3m (d)] of exhibition space only (Carpeting and additional services are to be covered by the exhibitor) › 1 exhibitor registration › Company name in the Exhibitor list
9 sqm* Shell Scheme Construction	4.500€	<p>Provision of 9sqm [3m (l) x 3m (d)] of exhibition area including:</p> <ul style="list-style-type: none"> › Standard Shell Scheme build- up [melamine panels partitions of 1m (l) x 2,5m (h) each, with square aluminum frames] › Company name fascia in black and white – Dimensions 1m(l) x 0,25m (h) › 2 Spotlights › 1 KW/220V electricity outlet › Carpet › 1 exhibitor registration › Company name in the Exhibitor list



* 9 sqm is the minimum exhibition area request.

Exhibitors who want additional sqm, please send an email with your request at: igarss2024sponsorship@convin.gr



All technical information regarding booth set-up and equipment will be included in the exhibitor's manual released the latest 5 months before the Conference.

All Sponsors & Exhibitors will be acknowledged in the:

- ✓ Final Conference Program
- ✓ Conference Website

General Terms & Conditions

How to apply & Cancellation Policy



HOW TO APPLY

Exhibition space and booths will be offered on a first come, first served basis. To apply, please fill in the **Online Sponsorship & Exhibition Form** or send your request by email at: igarss2024sponsorship@convin.gr

NEXT STEPS

Upon receipt of the Sponsorship/Exhibition Form of Interest, the Professional Congress Organizer will send a confirmation and a contract which should be signed and returned, accompanied by the relevant deposit payment (as per payment conditions)

First come- First served will apply to all sponsorship & exhibition options according to receipt of a signed contract and deposit.



SPECIAL REQUESTS

Looking for something different? If the sponsorship opportunities outlined in this brochure do not fully match your marketing and corporate objectives, we would be happy to hear any suggestions. To find out more about sponsorship opportunities or to address your specific inquiry, please contact igarss2024sponsorship@convin.gr

PAYMENT CONDITIONS

30% of the sponsorship upon confirmation (contract signing)

40% of the sponsorship the latest on 4 December 2023

Balance the latest on 2 May 2024, against invoice



Please note that:

- ✓ Any sponsorship/exhibition opportunity will only be reserved upon the payment of the required first deposit
- ✓ Any late payment of the second or third installment that exceeds one week will be considered as an application for cancellation of the interested party for the selected sponsorship. Under such circumstances the cancellation policy will be activated by the Organizers.
- ✓ All the amounts and payments are in Euro (EUR).
- ✓ Credit cards are accepted.
- ✓ All sponsorship & exhibition prices are subject to VAT (if applicable). Bank charges are the responsibility of the payer.



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How to apply & Cancellation Policy

CONTINGENCY (BACK-UP) PLAN FOR IGARSS 2024

In order to provide a clear and transparent agreement both with the pre-registered participants and with all categories of Sponsors and Exhibitors, the Organizers have prepared [a Backup Plan](#) in case certain unforeseen circumstances necessitate that IGARSS 2024 has to be converted to a purely virtual Conference.

CANCELLATION POLICY

Cancellations requests must be sent in writing to Sponsorship & Exhibition Team:

igarss2024sponsorship@convin.gr

Cancellation charges will be as follows:

- > Cancellation request: Submitted the latest on 4 December 2023 (7 months before the Conference): 30% of the total cost will be charged as an administration fee
- > Cancellation request: Submitted within the period 5 December 2023 and 5 April 2024 (3 months before the Conference): 50% of the total cost will be charged as an administration fee
- > Cancellation request submitted after 5 April 2024: 100% of the amount due will be charged as an administration fee

Depending on the amount of the administration fee that will be charged, as per the previous cancellation provisions, the issuance of an invoice may be deemed necessary in case any previous invoice does not cover the final amount due, as a result of the cancellation. All invoices shall be paid within a week following the date of invoice issuance.

ADDITIONAL SERVICES

All additional requirements (e.g., special decoration, extra lighting, furniture, booth cleaning etc not included in the provided services mentioned in the entitlements) should be ordered separately and will be supplied at extra cost. Orders can be made upon release of the Exhibitor Manual (5 months prior to Conference)

EXHIBITOR REGISTRATION

- › Exhibitor staff must be registered and will receive a badge displaying the exhibiting company's name. The exhibitor badges will grant access to the exhibition area and to the coffee breaks as well as to the Welcome Reception.
- › Complimentary exhibitor registrations are stated in the relevant entitlements based on your space or booth choice.

Additional exhibitor registrations are charged at the exhibitor registration fee of €150.

OFFICIAL MAIN CONSTRUCTOR

The Official Main Constructor for the offered standard Schell scheme booth is the Professional Congress Organizer, CONVIN SA

NON-OFFICIAL CONSTRUCTORS

- › Exhibitors who have selected space only option, may appoint any competent constructor to design and construct their booth.

The Organizers reserve the right to reject any construction or design they deem inappropriate. Any contracting company must obtain consent and access permission from the Organizer.

- › Exhibitors wishing to use their own booth must clearly indicate it on the Exhibition Booking Form (which will be part of the Exhibitor Manual).

In this case, the Exhibitor is responsible for submitting construction details to the Professional Congress Organizer, in order for the appointed construction company to receive permission and access to the conference venue.

EXHIBITORS' MANUAL

The Exhibitors' Manual will be released the latest 5 months before the Conference and it will include all technical details about the Venue, final exhibition details / information and various options for extra exhibitors' needs.

PRELIMINARY SET UP / DISMANTLING TIME

Timing for set up & dismantling may change. Please refer to the exhibitors' manual for final timing.

Set-up

Saturday 06 July & Sunday 7th July, 2024

Specific Hours will be announced through the Exhibitor Manual (5 months before the Conference)

Operation

The exhibition will be open during conference hours, **8-12 July 2024.**

Dismantling

Saturday 13 July 2024

Specific Hours will be announced through the Exhibitor Manual (5 months before the Conference)

Exhibition Floor Plan

While the layout of the booths is finalized the Organizers reserve the right to rearrange certain booths if deemed necessary (i.e in case of empty spaces, etc)



The assigned Professional Congress Organizer is committed to ensure the highest standards of quality and kindly asks for the implementation of the following policy:

All sponsoring & exhibiting companies are kindly requested to abide by the Guidelines listed above.



Please note that:

- ✓ The technical services provided for all sessions of the Conference will be managed by the official AV company; any other potential supplier proposed by the sponsoring companies will be taken into account only if the official AV company is unable to meet the same requirements.
- ✓ Communication agencies called to manage the exhibition or any other aspect of the Conference on behalf of the sponsoring / exhibiting company, are requested to submit the draft assignment to the Professional Congress Organizer for final approval.
- ✓ The distribution of corporate promotional material is forbidden outside each exhibitor's booth area.
- ✓ All food & beverage services provided during the Conference, in any area of the Megaron Athens International Conference Centre (MAICC), can be delivered only by the official supplier of the venue. Requests should always be made directly to the Professional Congress Organizer.
- ✓ All suppliers (of goods and services) must be provided for and approved by the Professional Congress Organizer.
- ✓ Use of the Conference and/or GRSS & IEEE logo is always and, in all cases, subject to written approval by the Professional Congress Organizer (prior authorization of the Organizing Committee).

Professional Congress Organizer

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